

ITEM FOR DECISION



**NOTTINGHAMSHIRE
POLICE AUTHORITY**

DATE	28th July 2010
COMMITTEE/PANEL	Police Authority
REPORT AUTHOR	Alan Given
REPORT OF THE CHANGE MANAGER	

Finance and Business Committee: Terms of Reference and Membership

PURPOSE

1. To consider a revision of the terms of reference of the Finance and Business Committee

RECOMMENDATION

2. To amend the terms of reference of the Finance and Business Committee as set out in the report.

REASONS FOR RECOMMENDATION

3. To align the terms of reference with the membership of the Committee and to give the Committee power to approve virements up to £250,000

SUMMARY OF KEY POINTS

4. At the Annual Meeting in May the membership of the Finance and Business Committee was determined. The agreed membership of this Committee is however not aligned with the agreed terms of reference which state that the Committee will have 7 Members (4 elected members and 3 independent members. Their current membership has 5 elected members and 2 independent members. It is therefore proposed that the terms of reference be amended to reflect the current membership.

The current terms of reference mean that the Finance and Business Committee has no real delegation to approve variation and virements without referring them to the full Police Authority. The relevant extract from the current terms of reference are as follows:-

- “
6. To consider and make recommendations to the Authority on the revenue budget and to monitor expenditure and income against it.
 7. To consider and make recommendations to the Authority on the capital programme (including Estates Management) and to monitor it. “

It is recommended that this is changed to allow the Committee delegated authority to approve virements up to £250,000 provided that this can be met within existing budgets without the use of reserves, and provided that this does not result in significant variation to services being provided. (eg virement from one budget results in the discontinuance of the particular service).

It is suggested that these two paragraphs in the terms of reference be replaced as follows:-

- “6 To approve virements within the existing revenue budget up to £250,000. provided that this does not impact on the use of reserves or result in significant change in services being provided. Above £250,000 or requiring the use of reserves or a significant change in service the Committee would make recommendations to the Authority.
- 7 To approve virements within existing capital budgets up to £250,000, having regard for any revenue implications, provided that this does not impact on the use of reserves or result in significant change in services being provided. Above £250,000 or requiring the use of reserves or a significant change in service the Committee would make recommendations to the Authority.”

FINANCIAL IMPLICATIONS AND BUDGET PROVISION

5. None

POLICY IMPLICATIONS

6. None

DETAILS OF CONSULTATION

7. N/A

BACKGROUND PAPERS

8. none

FURTHER INFORMATION

PLEASE CONTACT:

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ALSO: