



G669

## POLICY FOR LEAVERS

Nottinghamshire Police is committed to ensuring that its resources are effectively utilised in achieving the core business of the organisation.

To ensure Nottinghamshire Police achieves its commitment it will implement appropriate Policies and Procedures for Early Retirement. These will ensure that all staff are dealt with in a consistent and fair manner.

Nottinghamshire Police is committed to the provision of a good working environment for all its staff. It is recognised that staff leave the organisation for a variety of reasons, however, it is important that their views and opinions are looked into to enable us to learn from their experiences.

Nottinghamshire Police will aim to ensure that all staff who leave the organisation are dealt with in a professional manner.

The implementation of this Policy for Leavers will be closely monitored by the Personnel Manager (Employee Relations and Equalities).

Nottinghamshire Police undertakes to inform all staff of this policy statement.

*Any act of discrimination by a member of staff or any failure to comply with the terms of this policy may result in disciplinary investigation*

This Policy is fully supported by Senior Management and the Staff Associations.

Author: \_\_\_\_\_ Date: \_\_\_\_\_

Shakeel Khalil  
Employee Relations and Equalities

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Steve Green  
Chief Constable

This policy should be read in conjunction with the appropriate Procedures, Guidance and Rules as outlined below:-

PD 281 Early Retirement for Support Staff  
PD 311 Voluntary Redundancy  
PD 325 Redundancy and Restructure  
PD 106 Exit Interviews  
PD 179 Notice Periods