



G669

**POLICY FOR MAJOR CRIME IMPACT ASSESSMENTS,  
POLICY FILES, CLOSING REPORTS, CURRENT SITUATION  
REPORTS AND REVIEWS**

Nottinghamshire Police has a responsibility to provide a caring and professional service that is responsive to the needs of society.

Serious Crime investigations and policing operations can have considerable impact on the immediate community including minority and vulnerable groups. Nottinghamshire police will assess this impact within set time scales. The responsibility for the completion of the assessment is that of the Divisional Commander for the community concerned. It will be carried out professionally and transparently, in collaboration with external agencies and relevant community groups. All necessary action will be taken to address any identified issues. Assessment will be a continual process and will be reviewed at regular intervals.

Throughout any Major Investigation conducted by Nottinghamshire Police important strategic and tactical decisions, for which we are accountable, will be recorded in a policy file. This document will be readily accessible by the enquiry team assisting them in ensuring that all feasible lines of enquiry have been explored.

In relation to all undetected major investigations a Current Situation Reports will be completed either contemporaneously with the enquiry or upon its completion. This report is an important reference document enabling Senior Investigating Officers to quickly assimilate the key facts and evidential issues of the case. The Current Situation Report is also a vital document that will be viewed by Nottinghamshire Police when conducting reviews of major crime investigations.

A Closing report will be completed to a standard format in relation to homicide investigations that result in a suspect being charged.

All the above will be conducted with reference to the National Crime Faculty/ Association Of Chief Police Officers (ACPO) Crime Committee Murder Investigation Manual 2000 and various ACPO Crime Committee Guidelines.

Author: \_\_\_\_\_ Date: \_\_\_\_\_

Detective Inspector  
Force Crime Directorate  
Crime Policy

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Steve Green  
Chief Constable

This policy should be read in conjunction with the appropriate Procedures, Guidance and Rules outlined below: -

PD 156 Impact Assessments  
PD 157 Policy Files  
PD 154 Closing and Current Situation Report  
PD 153 Major Crime Reviews  
National Crime Faculty/Association Of Chief Police Officers  
(ACPO) Crime Committee Murder Investigation Manual 2000.  
ACPO Crime Committee Revised Guidelines for Policy Files  
1999  
ACPO Crime Committee Guidelines for Current Situation  
Reports Autumn 1998  
ACPO Crime Committee Guidelines for Reviews Autumn 1998