

Our Ref: 004836/15



**Freedom of Information Section**  
Nottinghamshire Police HQ  
Sherwood Lodge, Arnold  
Nottingham NG5 8PP

**Tel:** 101  
**Ext** 800 2507  
**Fax:** 0115 967 2896

13 August 2015

**Request under the Freedom of Information Act 2000 (FOIA)**

I write in connection with your request for information, which was received by Nottinghamshire Police on 20/07/2015.

Following receipt of your request searches were conducted within Nottinghamshire Police to locate the information you require.

Please find below answers to your questions:-

**RESPONSE**

Under S 1 (1) (a) of the Freedom of Information Act 2000 (FOIA), I can confirm that Nottinghamshire Police does hold the information you have requested.

**Please can you provide me with the organisation's existing contracts relating to facilities management for each of the categories below:**

- A. Property and Building Services Maintenance**
- B. Cleaning and Janitorial Services**
- C. Security Services- From building and car park security to prisoner escorting services**
- D. Catering Services**

**For each of the contract above can you please provide me with the organisation's primary/main contracts that are above £1,000.00. If there isn't**

- 1. What is the type of contract please pick from one of the categories above? If the organisation has a fully managed contract please state "Managed".**

- 2. Who is the supplier for this contract? Please can you provide me with the contract information for each individual supplier?**
- 3. What is the annual average spend? Please can you provide me with the contract information for each individual supplier?**
- 4. What is the contract duration? Please also provide me with any extensions that maybe offered to the supplier.**
- 5. What is the contract expiry date? Please at least provide me with the month and year.**
- 6. When will this contract be reviewed? Please at least provide me with the month and year.**
- 7. Can you please provide me with the total number of sites the contract covers? An estimate will also be acceptable.**
- 8. What services are provided under this contract? A brief description will be acceptable**
- 9. Who is the main contact from within the organisation responsible for reviewing this contract? Can you please provide me with their full name, actual job title, contact number and direct email address?**
- 10. Notes: If the contract information provided is going to be expiring within the next 3 months it would be helpful to know if you're going to renew or are planning to go to tender for a new contract for this particular service.**

Please see below for the response to your questions.

- A. Property & Building Services Maintenance - Attached spread sheet
- B. Cleaning and Janitorial Services -
  1. Managed
  2. MITIE Cleaning & Environmental Services
  3. N/K
  4. 4 years with option to extend for a further 4 years
  5. 31.03.2017 with extension 31.03.2021
  6. 2017
  7. 50
  8. Building cleaning services
  9. Assets
  10. N/A
- C. Security Services
  1. Managed
  2. Securitas
  3. N/K

4. 1 year with option to extend for a further 3 x 12 month periods
5. Expired 13.05.15
6. Reviewed January 2015
7. 1
8. Manned security guards
9. Assets
10. Not renewed

D. Catering Services

1. Not managed
2. Millingtons Foods – same details for both contracts (Millingtons & Philpotts)  
Philpotts
3. N/K
4. 2 years with option to extend for a further 2 x 12 month periods
5. Expired 01.03.2014
6. Will not be reviewed
7. 50
8. Provision of catering and buffet services
9. Assets
10. Not renewed

### **Complaints Rights**

Your attention is drawn to the enclosed review procedure, which details your right of complaint.

### **Copyright**

Nottinghamshire Police in complying with their statutory duty under Sections 1 and 11 of the Freedom of Information Act 2000 (FOIA) to release the enclosed information will not breach the Copyright, Designs and Patents Act 1988. However, the rights of the copyright owner of the enclosed information will continue to be protected by law. Applications for the copyright owner's written permission to reproduce any part of the attached information should be addressed to the Force Solicitor, Nottinghamshire Police, Force Headquarters, Sherwood Lodge, Arnold, Nottinghamshire, NG5 8PP.

I would like to take this opportunity to thank you for your interest in Nottinghamshire Police.

Should you have any further enquiries concerning this matter, please write or contact the Freedom of Information Officer on telephone number 0115 9672507 or e-mail [freedomofinformation@Nottinghamshire.pnn.police.uk](mailto:freedomofinformation@Nottinghamshire.pnn.police.uk) quoting the above reference number.

Yours sincerely

**Disclosure Officer**

## **Are you dissatisfied with your response?**

Nottinghamshire Police has a duty to implement a complaints process in relation to Freedom of Information Act requests. If you are not content with our response, you may appeal, this process is known as an 'Internal Review'

Internal reviews are intended to be a fair and impartial means of reviewing the original request process.

You can appeal about your request if you:-

- Disagree with the Forces interpretation of your request;
- Believe the Force hold more information than has been disclosed to you;
- Disagree with the application of exemptions;

### **How do I appeal?**

All appeals should be made in writing and sent to:-

Information Management  
Nottinghamshire Police  
Force Headquarters  
Sherwood Lodge  
Arnold  
Notts  
NG5 8PP

or alternatively [freedomofinformation@nottinghamshire.pnn.police.uk](mailto:freedomofinformation@nottinghamshire.pnn.police.uk)

To deal with your appeal as quickly as possible please provide the unique identification number provided with your response and the reasons for your appeal.

Once we have received your request for appeal, your FOI response will be reviewed in full to identify any problems in the disclosure.

The review will be undertaken by someone different from, and preferably senior to, the original decision maker and this should be completed within 20 working days from receipt, in exceptional circumstances it may be extended by a further 20 working days.

## **What if I'm still not satisfied?**

You can appeal to the Information Commissioner. You can contact the Information Commissioner Office at the following:-

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Tel: 0303 123 1113 (local rate) or 01625 545 745 (national rate)

E-mail: [casework@ico.org.uk](mailto:casework@ico.org.uk)