

Our Ref: 005413/14



**Freedom of Information Section**  
Nottinghamshire Police HQ  
Sherwood Lodge, Arnold  
Nottingham NG5 8PP

**Tel:** 101  
**Ext** 800 2507  
**Fax:** 0115 967 2896

1 October 2014

**Request under the Freedom of Information Act 2000 (FOIA)**

I write in connection with your request for information, which was received by Nottinghamshire Police on 03/09/2014.

Following receipt of your request searches were conducted within Nottinghamshire Police to locate the information you require.

**RESPONSE**

Under S 1 (1) (a) of the Freedom of Information Act 2000 (FOIA), I can confirm that Nottinghamshire Police does hold the information you have requested.

Please find below answers to your questions:-

***1. How many consultants does the force currently have working on projects within the force?***

As of 25/09/2014 there were 4.

***2. Could this be broken this down into which project a consultant is working on?***

2 x Designing the Future – Force wide  
1 x Information Services Transformation – Information Services (IS)  
1 x Body Worn Video Project – Force wide

Please note that an error was found whilst retrieving the requested information. It was found that records incorrectly identified that a Consultant was currently working on the MFSS project. This individual should have been

recorded as being 'Agency' rather than 'Consultancy' and this error has now been amended.

**3. Could you break down whether each consultant came from an agency or was directly approached?**

If any departments have sourced a consultant they will have done this themselves as the budget holder. The appointment of a consultant is no different to the appointment of other suppliers and should comply with our procurement procedure. Further information concerning this is provided within our response to question 4.

**4. Is there a policy or procedure used when searching for consultants who may be able to provide a service? If so, could I be provided with a copy or signposted to where I may find a copy (if already public information)**

Details on how Procurement works within Nottinghamshire Police are available on our website via the following link:

<http://www.nottinghamshire.police.uk/faqs/doing-business-us>

Our Procurement Policy is also available on our Force website via the following link:

[http://www.nottinghamshire.police.uk/sites/default/files/documents/files/EMSC U%20SME%20Friendly%20Procurement%20V1.2%20Policy%20Sept%202013.pdf](http://www.nottinghamshire.police.uk/sites/default/files/documents/files/EMSC%20U%20SME%20Friendly%20Procurement%20V1.2%20Policy%20Sept%202013.pdf)

This information is therefore exempt from disclosure under Section 21 of the Act: Information Reasonably Accessible through other means.

This letter constitutes a refusal notice under Section 17 (1) of the Freedom of Information Act 2000 with Section 21(1) of the act being applied.

**21.** – (1) Information which is reasonably accessible to the applicant otherwise than under section 1 is exempt information.

(2) For the purposes of subsection (1) –

- a) information may be reasonably accessible to the applicant even though it is accessible only on payment, and
- b) information is to be taken to be reasonably accessible to the applicant if it is information which the public authority or any other person is obliged by or under any enactment to communicate (otherwise than by making the information available for inspection) to members of the public on request, whether free of charge or on payment.

(3) For the purposes of subsection (1), information which is held by a public authority and does not fall within subsection (2) b) is not to be regarded as reasonably accessible to the applicant merely because the information is available from the public authority itself on request, unless the information is made available in accordance with the authority's publication scheme and any payment required is specified in, or determined in accordance with, the scheme.

**5. Does Nottinghamshire Police have any service agreement with any recruitment agency? If so, who is this with?**

Yes – Reed Recruitment.

**6. If an agreement exists between the force and an external recruitment agency, what obligations are placed onto Nottinghamshire Police as part of this agreement?**

If the Force wants to recruit temporarily from any agency then we will contact Reed in the first instance – this is applied to all roles below £30k

**7. When was the agreement made?**

The agreement commenced on 1<sup>st</sup> August 2014

**8. How long will the agreement last?**

Agreement is in place until 31<sup>st</sup> July 2016 – with option to extend for a further 2 periods (12 months each)

**Complaints Rights**

Your attention is drawn to the enclosed review procedure, which details your right of complaint.

**Copyright**

Nottinghamshire Police in complying with their statutory duty under Sections 1 and 11 of the Freedom of Information Act 2000 (FOIA) to release the enclosed information will not breach the Copyright, Designs and Patents Act 1988. However, the rights of the copyright owner of the enclosed information will continue to be protected by law. Applications for the copyright owner's written permission to reproduce any part of the attached information should be addressed to the Force Solicitor, Nottinghamshire Police, Force Headquarters, Sherwood Lodge, Arnold, Nottinghamshire, NG5 8PP.

I would like to take this opportunity to thank you for your interest in Nottinghamshire Police.

Should you have any further enquiries concerning this matter, please write or contact the Freedom of Information Officer on telephone number 0115

9672507 or e-mail [freedomofinformation@Nottinghamshire.pnn.police.uk](mailto:freedomofinformation@Nottinghamshire.pnn.police.uk)  
quoting the above reference number.

Yours sincerely

**Disclosure Officer**

## **Are you dissatisfied with your response?**

Nottinghamshire Police has a duty to implement a complaints process in relation to Freedom of Information Act requests. If you are not content with our response, you may appeal, this process is known as an 'Internal Review'

Internal reviews are intended to be a fair and impartial means of reviewing the original request process.

You can appeal about your request if you:-

- Disagree with the Forces interpretation of your request;
- Believe the Force hold more information than has been disclosed to you;
- Disagree with the application of exemptions;
- Are still waiting for a response and are unhappy with the delay.

### **How do I appeal?**

All appeals should be made in writing and sent to:-

Information Management  
Nottinghamshire Police  
Force Headquarters  
Sherwood Lodge  
Arnold  
Notts  
NG5 8PP

or alternatively [freedomofinformation@nottinghamshire.pnn.police.uk](mailto:freedomofinformation@nottinghamshire.pnn.police.uk)

To deal with your appeal as quickly as possible please provide the unique identification number provided with your response and the reasons for your appeal.

Once we have received your request for appeal, your FOI response will be reviewed in full to identify any problems in the disclosure.

The review will be undertaken by someone different from, and preferably senior to, the original decision maker and this should be completed within 20 working days from receipt, in exceptional circumstances it may be extended by a further 20 working days.

### **What if I'm still not satisfied?**

You can appeal to the Information Commissioner. You can contact the Information Commissioner Officer at the following:-

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Tel: 0303 123 1113 (local rate) or 01625 545 745 (national rate)

E-mail: [casework@ico.org.uk](mailto:casework@ico.org.uk)