



PS 182 Smoking Policy

April 2014

Version No 3.0

Statement of legislative compliance

This document has been drafted to comply with the general and specific duties in the Equality Act 2010; Data Protection Act; Freedom of Information Act; European Convention of Human Rights; Employment Act 2002; Employment Relations Act 1999, and other legislation relevant to policing.

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Aims and Objectives of the Policy

The aim of the policy is to be consistent, fair and responsible in the rules surrounding smoking whilst on Nottinghamshire Police premises or in Nottinghamshire Police vehicles.

Policy statement

Scope

This policy applies to all police staff, police officers, special constables, partners, contractors, agency staff, visitors, members of the public, volunteers, prisoners and any other persons who attend police premises or use police vehicles.

Key principles

- The health and safety of all individuals on Nottinghamshire Police premises is a priority.
- The rules surrounding smoking tobacco related products will be applied consistently and fairly to all.
- Any breach of this policy will be taken extremely seriously and may result in disciplinary action.
- Smoking tobacco related products shall not be permitted in any building owned or in the control of Nottinghamshire Police, in any Force vehicles or in areas which are in sight of the visiting public.
- Smoking on Force premises will only be permitted in designated smoking areas and during scheduled structured meal breaks. In the situation of a prisoner in custody, the Custody Sergeant will follow the relevant section in PD547 Custody Procedures and PD218 Prison Visits and Productions Procedure and will ensure that smoking is only permitted in the designated custody suite exercise yards.
- An individual's right to smoke is their own, however Nottinghamshire Police encourage individuals to consider the considerable health benefits of ceasing smoking. Should they wish to receive support to stop smoking they may refer to:
 - Their own GP
 - Regional Working Well Website at workingwellsite.org
 - No Smoking Day Website at <http://www.nosmokingday.org.uk/>

Enforcement

- Individuals receiving a visitor to Force premises are responsible for communicating this policy to them.
- Line managers are responsible for handling any breaches of this policy by members of their team.
- Heads of Division/ Department are responsible for the implementation and operation of this policy in respect of all premises and vehicles that fall within their control and ensuring individuals only smoke during structured meal breaks.
- Any individual who encounters a breach of the policy should raise the circumstances with their line manager in the first instance who will review the circumstances and action accordingly.

E-cigarettes

- E-cigarettes are battery-powered products that release a visible vapour that contains liquid nicotine that is inhaled by the user.
- The use of e-cigarettes is not permitted in any building owned or in the control of Nottinghamshire Police, in any Force vehicles or in areas which are in sight of the visiting public.
- Individuals are only permitted to use their e-cigarette during scheduled structured meal breaks.
- If an individual chooses to smoke e-cigarettes in the designated smoking areas they do so at their own risk.
- Due to fire risk, e-cigarettes must not be charged on Force premises.

Related documents and Appendices

Administration

Registered Owner	
Owner	Author
Sharon Ault, Head of HR and OD	Jayne Maione, HR Consultant

Monitoring and review	
Measure	Date/period and process of review

Version Control	
Section changed	Details of change
3.0	Update of policy