



Nottinghamshire Police

Crime Prevention

Advice

Protecting your
business against
robbery

To speak to us call **101** or in an emergency dial **999**



nottspolice



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www.nottinghamshire.police.uk

Sign up for advice and crime alerts at www.nottinghamshirealert.co.uk

Simple precautions

- Remove advertising or posters from windows if they obstruct the view of staff
- Don't hold large amounts of cash in your till
- Do not count cash in public view. Cashing up should take place in a back room, preferably where the safe is located, with the door locked
- Staff need to be aware they must be extra vigilant at opening time and in the lead up to closing time
- Keep a record of all suspicious incidents
- Advertise the security systems that are in place
- Train staff on how to deal with the public in violent or confrontational situations

Other options

- Install CCTV
- Install a remote locking device that allows you to control who enters the premises
- Install intruder and hold-up alarms. For details of approved alarm companies please visit The National Security Inspectorate website www.nsi.org.uk
- Install a safe with a time delay system

Banking

Banking can be a vulnerable time, as the journey to the bank means you do not have the security that you have in-store. Reduce the risk:

- Identify a number of safe routes to the bank
- Vary the days, times and routes of bank runs
- Place cash in a rucksack, rather than a cash tin or bag
- Use physically fit staff who have received relevant security training

What to do if a robbery takes place

Remain calm: Try not to panic and don't make sudden movements

Think safety: The safety of you, your customers and staff is paramount

Alarms: If there is a hold-up alarm installed, use it, but only when it is safe to do so

Descriptions: It is important to remember as much detail as possible

What to do following a robbery

Close your business immediately as this will help the police crime scene examiners

Help customers or staff who may have been injured or appear to be suffering from shock

Call police dial 999 and provide the operator with details. They will need the address, details of any injuries, and details about the offenders

Don't touch anything that has been handled or left by the robber(s). Firearms or other weapons should not be touched but left in place for police to deal with

Secure any CCTV images. Do not watch the footage, but tell police that CCTV exists

Robbery is a traumatic offence and affects people differently. If you or a colleague need help contact the Victim Support Helpline **0845 30 30 900** or visit **www.victimsupport.org.uk**

PROTECT REGISTER IT

Register your property for FREE and improve your chance of getting it back if it is lost or stolen

IMMOBILISE PROPERTY CRIME

www.immobilise.com

For more information contact

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